



Parents and Carers as Partners

Policy Statement

The staff at Priory View pre-school recognise that parents and carers are the first educators of their children. In recognising the role of parents and carers, our staff acknowledge the benefits of working in partnership with families, to ensure care and learning for the children.

On occasion, children attend other registered provisions as well as our pre-school and good communication between our staff and other relevant providers will contribute towards the child's time at our setting being happy, settled and productive.

This policy identifies to parents and carers the commitment of the Priory View pre-school staff in involving them and any other registered provision their child attends fully in their child's development, learning and experiences. This will be achieved by ensuring that families are kept fully informed of their child's time at pre-school, sharing information with them, answering questions and addressing any concerns fully. Other registered providers, if families are in agreement, will be encouraged to share and exchange information relating to the child's interests, development and learning.

All staff working at the pre-school will:

- Recognise that at all times they are accountable to the parents/carers of the children in their care and encourage parents to trust their judgement regarding their own child.
- Gather information from parents/carers which will aid their child settling at pre-school during our Get to Know You sessions and through our All About Me sheets.
- Share information from parents/carers which will aid their child settling at pre-school.
- Inform parents/carers of their child's progress and development through their learning journey.
- Encourage parents/carers to share any special interests that their child may have.
- Encourage parents/carers to share details of any other registered provision their child may attend.
- Ensure that parents/carers are aware of our policies and procedures and that they are available on our website for easy access.
- Operate a key person system involving parents for open discussions and information sharing regarding pre-school/home circumstances and individual needs.
- Ensure that parents are aware of the system for registering queries and complaints or suggestions.

- Provide a written contract between parents and the setting regarding conditions of acceptance.
- Respect the family's religious and cultural backgrounds and accommodate any special requirements whenever possible or practical to do so.

Priory View Pre-School

This policy was adopted by the Joint Management Team:

Vicky Peters – Owner / Manager

Delphine Pouncy – Deputy Manager

Christine Johnson – Deputy Manager

